

**RESOLUTION OF THE CITY COMMISSION OF MARSHALL, TEXAS,  
ADOPTING A UNIFORM DATE FOR APPOINTMENTS TO BOARDS,  
COMMISSIONS, AND COMMITTEES**

WHEREAS, the City Commission believes that advisory boards, commissions, and committees play an important role in advising and assisting the City Commission to carry out its responsibilities for making decisions which shape City policy; and,

WHEREAS, it is the intent of the City Commission that as many persons as possible be invited to serve on the City's various boards, commissions, and committees;

WHEREAS, the City Commission desires to make appointments to boards, commissions, and committees more efficient; and,

WHEREAS, the City Commission finds that a uniform appointment date for these various boards, commissions, and committees should be established to provide an efficient process; NOW THEREFORE,

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF  
MARSHALL, TEXAS:**

Section 1. That the findings set forth in the preamble to this resolution are hereby in all things approved.

Section 2. That the intent of this resolution is to provide a uniform date for the Commission to make board and committee appointments.

Section 3. Generally – applicable to boards, commissions, and committees.

(a) Unless otherwise specified by the City Commission, the provisions of this resolution shall apply to all boards, commissions and committees of the city currently established, and to all other boards, commissions, or committees of the city which shall be hereafter created.

(b) This article shall not apply to any boards, commissions or committees listed below:

1. Marshall Economic Development
2. Planning and Zoning Commission
3. Historical Landmark and Preservation Board
4. Any other boards, commissions, or committees with approval from the City Commission.

Sec. 4 Uniform appointment date.

(a) Appointments to all boards, commissions, and committees shall hereafter be made in December of each calendar year; provided however, that when a board, commission, or committee has been newly created the appointments are effective upon its creation and length of terms of service for appointees shall be calculated from the next calendar December following the creation of the board, commission, or committee.

(b) At the City Commission's first regular meeting in October, the City Manager shall provide a list of any and all board, commission, or committee vacancies to the City Commission. The City Manager will also be responsible for providing notice to the public regarding the vacancies.

(c) No later than the City Commission's regular meeting in November, the City Manager shall make recommendations for appointments to fill the vacant positions available. The City Manager shall provide a list of his or her recommended appointments to the City Commission at or prior to the November meeting.

(d) At the City Commission's regular meeting in December, the City Commission shall appoint the board, commission, and committee members that are subject to this resolution.

(e) All boards, commissions, and committees created after the effective of this ordinance shall conform with this resolution, unless otherwise expressly provided by ordinance, the appointments to such a board, commission or committee shall be made in December.

(f) The city commission may make interim appointments to boards, commissions, or committees to serve until appointments are made in accordance with this section.

(g) The city will conduct a new member orientation within 45 days after the annual appointments are made to each board, commission or committee. Each new member shall be required to attend an orientation meeting.

Section 5. That the meeting at which this resolution was passed was conducted in strict compliance with the Texas Open Meetings Act (Texas Government Code Chapter 551).

Section 6. That all other prior resolutions or portions of resolutions of the City of Marshall in conflict with the terms and provisions of this resolution are hereby repealed to the extent of such conflict only.

Section 7. That this resolution shall be effective on and after its passage.

PASSED AND APPROVED this 11<sup>th</sup> day of May, 2006.

  
EDWARD N. SMITH, III  
CHAIRMAN OF THE CITY  
COMMISSION OF THE CITY OF  
MARSHALL, TEXAS

ATTEST:

  
Lisa Agnor, City Secretary