

MEMORANDUM

To: Members of the City Commission

From: Lisa Agnor, City Manager

Date: September 16, 2016

Subject: Report regarding the status of the renovation/repairs to Marshall Fire
Department Sub-Station #2

This item has been placed on the agenda at the request of Commissioner Calhoun. Information regarding this item is attached.



September 16, 2016

To: Lisa Agnor, City Manager

From: Jack Redmon
Director of Support Services

A handwritten signature in black ink, appearing to be "JR", is written over the text "Director of Support Services".

RE: Repairs/Renovations to Marshall Fire Department Sub-Station #2

We are currently in the process of taking care of several needed repairs and renovations at Fire Department Sub-Station #2, located at 200 Indian Springs. Two of the items in need of repair are the roof and air conditioning system. The air conditioning system has been creating condensation inside the building, causing moisture to collect behind the walls and in the ceiling.

Before beginning any work on the building, we contacted ERI Consulting of Tyler Texas to come and perform an air quality survey, asbestos abatement, and a total environmental cleaning of the entire structure. All paneling was stripped from the building, along with ceiling and floor tiles. This will allow us to start with a "clean slate" on the repairs of the day room and bedroom areas.

Installation of new flooring, ceiling, and air conditioning duct work, along with new kitchen cabinets and roof repair, will begin in the next two weeks. Estimated time for completion of repairs/renovations is 30 days.